

**Ben Lomond Quaker Center**  
**2017 Annual Report**  
**5/19/2018**

During the past year, besides its usual activities, Quaker Center experienced much change, growth and challenges.

In the past year, we have had 62 rental groups, 42 personal retreats and 15 Quaker Center programs consisting of 12 workshops and 3 camps. Many of Quaker Center's guests are not Quakers but are like-minded non-profit and for-profit groups which are doing workshops and retreats. Revenue from these renters allows Quaker Center to operate as a financially viable resource for the Quaker community. Total attendance at Quaker Center programs was over 400. Programs were scheduled on a wide range of topics to appeal to the varied interests of Friends and were frequently facilitated by individuals known in the wider Quaker community. Family Work Camp in August was particularly successful this year, both in the large number of 50 participants and in the intergenerational interaction and enthusiasm. In the coming summer, plans have been made to consolidate and re-invigorate the Youth Camps into a single, Quaker Service and Art Camp for rising 5<sup>th</sup> through 9<sup>th</sup> graders. Due partly to the Annual Pass, which was introduced six years ago, programs at Quaker Center remain well attended. 16 Meetings and 24 individuals purchased annual passes this past year. The BLQCA Program Committee has endeavored to attract a larger number of young people to its programs through a number of initiatives.

1. By offering child-care for Quaker Center programs.
2. By reaching out to young adults in the Quaker community with an invitation to co-facilitate a program with more experienced Friends and by waiving registration fees on select programs for participants who are 35 years old and younger.
3. By making Family Work Camp schedule and culture more child-oriented with a shorter work period and more community building activities in the afternoon and evening.

Still, attracting a larger number of younger people to Quaker Center programs remains an ongoing concern.

This past year, Bob and Kathy Runyan continued to travel to Meetings to present "Radical Quakerism: from Roots to Fruits", a program of Quaker Center on the Road. They shared the program with 4 Meetings. In addition to visiting Friends Meetings in the west, a Quaker Centering Consultation program was held for the third year and brought representatives from

western Friends Meetings to Quaker Center to work together and consider how they might facilitate the spiritual growth of their Meetings. This program is offered at no cost to participating Meetings.

Successful operation of Quaker Center is possible only with a strong staff. Quaker Center has been blessed with a skilled and committed staff. Ellen Dougherty continues as the Office Coordinator, ably scheduling and coordinating the rental groups and performing a number of other duties. After our maintenance technician Brad MacDonald left, his assistant, Jesse Keesaw, became the new Maintenance Technician. He is looking forward to many years of service. Jesse's wife, Michelle, is now the Housekeeper. Ben Hofvendahl, a regular attendee of Santa Cruz Meeting and alumnus of the Woolman Semester, became the Maintenance Assistant. After a year of discernment, Bob and Kathy Runyan announced that they would not renew their contract in March 2019. The Board received the announcement with sadness but also gratitude for their years of dedicated and extraordinarily fruitful service to Quaker Center. A search is under way for new Co-Directors.

To enhance the magnificent setting of Quaker Center, the facilities require constant attention and maintenance. A major infrastructure project this year was the installation of a new water system, which required approval by the State Water Board and included two 5000 gallon hard plastic water tanks. The staff spent numerous hours on this system and received incalculable help from Dan Carroll, a volunteer from the local community. We are grateful for Dan's support and for all the financial support we received for our new water system from donors. Other capital improvement projects included replacement of many electrical system components at Redwood and Orchard Lodges and elsewhere, installation of a new generator at the Redwood Lodge and repaving of the parking lot near Orchard Lodge. Quaker Center has been fortunate to have knowledgeable and capable staff to deal with the many ongoing maintenance issues. We are grateful for the work of our Service and Family Work Campers who contributed to the following projects last summer, including:

- excavating and pouring a new concrete pad outside the Orchard Lodge dining room door.
- painting Redwood Lodge exterior doors and touching up the interior.
- splitting and stacking firewood.
- renovating Haven deck rail, exterior trim, and installing outdoor bathtub.
- removing and replacing flooring in the Meditation Hut.
- weeding and planting around basketball court and pulling invasive French Broom plants.

- excavating compost bin, then lining it with wire mesh and base rock.
- rebuilding fallen tree damaged bridge & designing and building a stile on Marshall Creek trail.
- creating an apple tree mosaic backsplash near Orchard Lodge hose bib.
- repairing and rewiring in Redwood and Orchard Lodges, and installing ceiling fans in Haven.
- replacing legs on Redwood Lodge piano.
- redesigning and installing Sojourner's Cottage bedroom door.

The Quaker Center Board has been challenged with a number of governance issues this year. Board members served as rotating clerks in the second half of 2017 as we were unable to find a long-term board clerk. This issue was resolved in February 2018, when two members agreed to be the presiding co-clerks for 2018. Because of simultaneous completion of terms of service by a large number of individuals at the beginning of 2018, there was potential for many vacancies on the Board. This was temporarily remedied by an amendment to the by-laws allowing board members to opt for an additional six months of service . We are actively seeking qualified people who are willing to serve on the board of Quaker Center and welcome any suggestions from the Quarterly Meeting. In November 2017, after several months of deep deliberation and laboring, the Board came to unity to remove a member from the Board. Through this difficult process, we learned that we did not offer clear enough expectations for board members. To provide future guiding principles for new and current Board members, a draft governance document has been developed with gratitude for the template used from Friends Association for Services to the Elderly. The entire board continues to meet quarterly in person and most committees meet monthly by conference call or by video conferencing.

The financial situation at Quaker Center remains solid. In 2017, there was a surplus of \$13,364 after depreciation with a total income of \$380,095. Year-end available cash was \$222,192. (See appendix). Fundraising and grants provided \$52,924 to the total income (14% of the total). The Board is considering the long term financial needs of Quaker Center and is exploring the possibility of establishing a planned giving program.

Respectfully Submitted,

Thom McCue and Henry Yang, Co-Clerks  
Ben Lomond Quaker Center Association

## Appendix: Financial Overview

### Balance Sheet (as of 12/31/2017)

#### Assets

##### Current Assets

Checking/Savings	\$222,192
Accounts Receivable	-\$44,829 (prepaid rental deposits for 2018 events)
Other Current Assets	\$12,534

Total Current Assets \$189,897

Fixed Assets \$1,122,305

Total Assets \$1,312,202

#### Liabilities and Equity

Payroll Liabilities \$7,079

Sales Tax Payable \$99

Total Liabilities \$7,178

Equity \$1,305,025

Total Liabilities and Equity \$1,312,202

### Profit and Loss 2017

#### Income

##### Use Fees

QC Programs \$63,546

Quaker Groups \$25,463

Non-Quaker Groups \$205,194

Personal Retreats \$7,103

Total Use Fees \$301,306

##### Contributions

Individuals \$40,845

Meetings \$4,079

Grants \$8,000

Total Contributions \$52,924

Other Income \$6,776

Unrealized Capital Gain \$19,089

Total Income \$380,095

#### Expense

Administrative/Office \$11,004

Personnel \$164,733

Operating Expenses \$159,494

Total Expense \$335,231

Depreciation \$31,500

Net Income \$13,364